

BOARD MEETING NOTICE AND AGENDA

**CULVER CITY UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education to
"Conduct the District's Business in Public"
CLOSED SESSION – 6:00 p.m.
OPEN SESSION – 7:00 p.m.**

**District Office Board Room
4034 Irving Place, Culver City, CA 90232**

February 12, 2013

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Katherine Paspalis, Esq., President
Patricia Siever, Professor, Vice President
Nancy Goldberg, Clerk
Laura Chardiet, Member
Karlo Silbiger, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

3.1 Public Employee Performance Evaluation (Pursuant to GC §54957)
Title: Superintendent

3.2 Stipulated Expulsion of Pupil Services Case #02-12-13

- 3.3 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Assistant Superintendent of Human Resources; Mike Reynolds, Assistant Superintendent Business Services
Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)
- 3.4 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)
- 3.5 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 10
Classified Personnel Services Report No. 10

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
Katherine Paspalis, Esq., President
Patricia Siever, Professor, Vice President
Nancy Goldberg, Clerk
Laura Chardiet, Member
Karlo Silbiger, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – January 22, 2013
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts – Donations

- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 10
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 10

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 Spotlight on Education – Farragut Elementary School

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS - None

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

***RECESS THE REGULAR MEETING OF THE BOARD OF EDUCATION AND
CONVENE THE MEETING OF CULVER CITY SCHOOL FACILITIES
FINANCING AUTHORITY***

- 1.0 Approval of the Report of the Treasurer - Controller

***ADJOURN THE MEETING OF CULVER CITY SCHOOL FACILITIES
FINANCING AUTHORITY AND RECONVENE TO THE REGULAR MEETING OF
THE BOARD OF EDUCATION***

13. RECESS (10 Minutes)

14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items

14.1a Approval is Recommended for the Waiver of Board Bylaw 9320, Meetings and Schedule of Proposed Meeting Dates

Motion by _____ Seconded by _____ Vote _____

14.1b Appointment for the City of Culver City Financial Advisory Committee

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #02-12-13

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for Audit Services Contract

Motion by _____ Seconded by _____ Vote _____

14.3b Authorization for the District to Interview and Select an Election Consultant

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items

14.4a Approval is Recommended for 2013/2014 School Year Calendar

Motion by _____ Seconded by _____ Vote _____

14.4b Approval is Recommended for the 2014/2015 School Year Calendar

Motion by _____ Seconded by _____ Vote _____

14.4c Approval is Recommended for Resolution #9-2012/2013, Catastrophic Leave for Classified Employee (Elementary School Secretary)

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS - None

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

February 26 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.
March 12 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>January 22, 2013</u>
Place:	<u>City Hall (Mike Balkman Chambers) 9770 Culver Boulevard Culver City 90232</u>	Time:	<u>6:00 p.m. – Public Meeting 6:01 p.m. – Closed Session 7:00 p.m. – Public Meeting</u>

Board Members Present

Katherine Paspalis, Esq., President
Patricia Siever, Professor, Vice President
Nancy Goldberg, Clerk
Laura Chardiet, Member
Karlo Silbiger, Member

Staff Members Present

David LaRose, Superintendent
Eileen Carroll
Leslie Lockhart
Mike Reynolds

Call to Order

Board President Ms. Paspalis called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7: p.m. with all Board members in attendance. Leslie Gardner led the Pledge of Allegiance.

Report from Closed Session

Ms. Paspalis reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing

7. PUBLIC HEARING

7.1 Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal to the Culver City Federation of Teachers (CCFT) for the 2012/2013 School Year

Ms. Paspalis opened the Public Hearing at 7:05 p.m. With no comments from the public, Ms. Paspalis closed the Public Hearing at 7:06 p.m.

7.2 Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal to the Association of Classified Employees (ACE) for the 2012/2013 School Year

Ms. Paspalis opened the Public Hearing at 7:06 p.m.. With no comments from the public, Ms. Paspalis closed the Public Hearing at 7:07 p.m..

7.3 Culver City Federation of Teachers (CCFT) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2012/2013 School Year

Ms. Paspalis opened the Public Hearing at 7:07 p.m. David Mielke, CCFT President, stated that he would like the public to be more involved in the Proposal process. He spoke about how the teachers are affected by large class sizes. Mr. Mielke also commented on how important it is for the District to be competitive in salary and addressed the issues brought on by offering lower pay. With no further comments from the public, Ms. Paspalis closed the Public Hearing at 7:11 p.m.

7.4 Association of Classified Employees (ACE) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2012/2013 School Year

Ms. Paspalis opened the Public Hearing at 7:12 p.m. With no comments from the public, Ms. Paspalis closed the Public Hearing at 7:13 p.m.

8. Adoption of Agenda

Ms. Paspalis suggested continuing item 14.3b until the next meeting. It was moved by Mr. Silbiger and seconded by Ms. Siever that the Board adopt the agenda as amended. The motion was unanimously approved.

9. Consent Agenda

Ms. Paspalis called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Silbiger requested that item 9.1 be withdrawn. It was moved by Ms. Chardiet and seconded by Ms. Siever to approve Consent Agenda Items 9.2 – 9.11 as presented. The motion was unanimously approved.

9.2 Purchase Orders and Warrants

9.3 Acceptance of Gifts – Donations

9.4 Certificated Personnel Reports No. 9

9.5 Classified Personnel Reports No. 9

9.6 Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

9.7 Dylan Farris, Veronica Montes, and Stephanie Bentsyi to Attend “Capturing Kids’ Hearts” Training in Salado, Texas, February 25-27, 2013

9.8 CCHS Students to Attend the “Human Relations Ambassadors Project” Training in Zaca Lake, California, February 28-March 2, 2013

9.9 Enrollment Report

9.10 Compensation Report of the Members of the Board of Education

9.11 CCHS Girls Track Team to Attend the Penn Relays in Philadelphia, Pennsylvania, April 25-27, 2013

9.1 Approval is Recommended for the Minutes of Regular Meeting – December 11, 2012

Mr. Silbiger withdrew this item to make sure that on page 41 under 15.1a the motion matched what the Board discussed. He was approving the motion as long as it did not include the Staff Report findings. Ms. Goldberg wanted to correct the typographical error on page 36. It should read “Fineshriber” Foundation instead of “Inscriber” Foundation. It was moved by Ms. Chardiet and seconded by Ms. Siever that the Board approve the Minutes of Regular Meeting – December 11, 2012 as amended. The motion was unanimously approved.

10. Awards, Recognitions and Presentations**10.1 American Citizenship Awards**

Mr. LaRose and the Assistant Superintendents read the names and accomplishments of each school’s recipients of the American Citizenship Award for the month of January. The recipients were Armando Martin from El Marino School; Yasmin Kabir from El Rincon Elementary; Rukhsar Shaikh from La Ballona School; Sierra Chabola from Linwood E. Howe School; Ally Matheson from Farragut School; D’Mon and Emon Henson from Culver City Middle School; and Hector Martinez from Culver Park High School. There were no nominations for Culver City High School this month. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

10.2 2012 PTA Reflections Program Winners

Julie La Rue, PTA Reflections Chair, expressed her thanks to the individual PTA Presidents at each site for the work on the program and getting participants. She presented the winners of the Reflections contest. Board members thanked Ms. LaRue and congratulated the students.

10.3 Spotlight on Education – Linwood E. Howe Elementary

Kim Indelicato, Principal at Linwood E. Howe, presented information about her school which included current programs and test scores. She brought students to the meeting that told about their experiences in the different clubs at the school site. In regards to the data, Ms. Siever asked if the numbers for the African-American students were separate or included in the number for students on free or reduced lunch. Ms. Indelicato stated that it is a combination. That all of the different ethnic groups are included in the socio-economically disadvantaged group. Mr. Silbiger thanked Ms. Indelicato and stated that he loves that the school had had such incredible gains in the

scores without losing the character of the school. Ms. Indelicato stated she wants to continue in working on getting the students that are not proficient to proficient.

10.4 Spotlight on Education – Culver City High School

Dylan Farris, Principal at Culver City High School, spoke about the demographics and the AYP scores at the school. He stated that they are closing the achievement gap, and discussed the school-wide goals. He brought some of the student who spoke about new programs at the school. Ms. Goldberg asked whether or not the school grounds are improving. Mr. Farris stated that they are. He mentioned that the grounds are used heavily and it is a constant conversation that he has with staff. Ms. Siever congratulated Mr. Farris on how much has been accomplished in his short time as Principal at the school. Mr. Silbiger stated that he appreciates the way Mr. Farris brought different information to the Board and had a couple of requests for additional information. Madeline Ehrlich asked if there were any plans to develop more Project Based Learning. Mr. Farris stated that Project Based Learning is the route that they are going. Roberta Sargent found that some of the numbers Mr. Farris were alarming, and provided some suggestions of what could be done at the school and even suggestions to start at the elementary level such as mini-magnet match schools. She also suggested having classes in some of the student's native language. Jerry Chabola stated that leadership is an extremely important aspect, and that the Board did a great job in hiring Mr. Farris. He suggested, for more cohesiveness, that the teachers come together and try different lesson planning, projects, etc.

11. Public Recognition

11.3 Student Representatives' Reports

Middle School Student Representative

Angel Moret, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including an update on the success of the Winter Dance which earned a \$600 profit; tickets going on sale today for the February 12th Valentine's Dance; sales beginning today for the Valentine O'Grams; the start of the Pennies for Patients fundraiser which is for children that have leukemia; and school starting their CCMS Idol auditions. Miss Moret asked for approval from the Board to have a Sadie Hawkins Dance. She was told in previous years that the Board did not approve the dance. Board members were in favor of the dance. Miss Moret stated that students asked her to look into having other options to drink at school other than milk. Ms. Paspalis said that the milk may be there due to the schools having to provide meals with a certain amount of nutritional value. Ms. Paspalis asked Mr. LaRose to look into having soy or almond milk. Miss Moret announced that Spirit Week was starting in February.

Culver Park Student Representative

Eric Ibarra, Culver Park High School Student Representative, was not present.

Culver City High School Student Representative/Student Board Member

Lena Kettering, Student Board Member, was unable to stay at the meeting due to the late hour.

11.1 Superintendent's Report

Mr. LaRose began his report by thanking Ms. Indelicato and Mr. Farris for their presentation. He stated that he agrees with Mr. Chabola's stated that leadership is important to the success of the students. Mr. LaRose stated that AVPA performance he attended was inspiring and it was a pleasure to watch such talented students and staff. He thanked the Board for their commitment and support regarding security in the District. He read some of the highlights on security in the District. He also shared how there is a balance with security which also includes communication with students, parents, and staff. Mr. LaRose reported on his walk through visits at the school sites. He is looking forward to the Board Work Study Session on capital projects on January 28th, and would like to speak further with the Board about a future session. Further discussion ensued regarding the possibility of cancelling one of the dates in March since one of the meetings is scheduled during Spring Break. Ms. Siever stated that to change the calendar dates it would need to come as an action item.

11.2 Assistant Superintendents' Reports

Ms. Carroll reported on the plans for the Educational Services Department. She spoke about the professional development activities that will take place during the upcoming Pupil Free Day. Ms. Carroll also reported that

eight students from Linwood Howe were chosen to participate at the District Office to help during one of the professional development activities called Step Up to Writing.

Ms. Lockhart explained the purpose of the Personnel Reports as it relates to the extra assignments. She stated that she is still working on the report to try making it as straight forward as possible.

Mr. Reynolds stated that he is working on a more organized format for getting information to the Board. He reported that the Government is thinking about ending the current system for State Modernization Funding. He provided an updated on the capital improvements to date and thanked Jerry Chabola for his help. To address Ms. Siever's prior requests, he is working on the 58 object code report and stated that hopefully it will provide additional information.

11.4 Members of the Audience

Members of the audience spoke about:

- Madeline Ehrlich stated that Occidental College Alumni will be having a wonderful panel discussion on entrepreneurship, and how Project Based Learning helps to develop creativity and entrepreneurship.
- Arielle Singer gave a brief update on the Robotics Team at the High School. She described the current robot that is being built this year and informed the Board when competitions will take place. She invited them to come to Room 91 at the High School and see what the team is doing. Miss Singer also stated that the club is getting a lot of school support.
- Cristina Paul who works at El Marino spoke about salaries. She stated she has great hope and faith that next year their salaries will reflect the hard work that they do everyday. She would just like her salary to meet the median, and asked the Board to fairly compensate the teachers.
- Vivian Chinelli spoke on behalf of teachers in the District. She asked the Board to use the Six Pillars of Good Character when they are making their decisions about where to put the money from the recent "windfall."
- Chelsea Schneider who teaches first grade stated that she hopes the Board considers what they are going to do to retain their younger teachers. She is applying to UCLA to get her Masters, but thinks about how she is going to pay for it with her salary.
- Pamela Greenstein, CCFT Political Director, stated that the teachers are concerned about class size and their salaries. She is not sure why teachers would want to stay in the District if the pay in the District is one of the lowest in the county.
- Jeannine Wisnosky Stehlin, President of UPCC, stated that in light of the recent tragedy in Newtown, Connecticut parents have become very concerned. She thanked Mr. LaRose for listening to the concerns of parents and the UPCC. She also thanked him and the Board for providing so much information to the community. She announced that a Safety Forum sponsored by the UPCC will be held tomorrow at Vets Auditorium at 7:00 p.m.
- Steve Levin stated that he noticed that some of the answers coming out from the District regarding security are directly in response to questions from our parents and he thanked Mr. LaRose for that. He hopes that any other questions that come up over the next few days will be addressed at the forum.
- Roberta Sargent stated that she is an advocate for retirement incentives. She is thinking of retiring and her salary is under \$80,000. She has friends who are at Beverly Hills Unified who are making \$91,000. She is worried that good teachers will not return with a low salary, and wonderful teachers that are mid-range whose morale is low.
- Jerry Chabola addressed what Ms. Sargent said. He stated that the underlying theme tonight is money. Somehow the District is going to need some assistance. Governor Brown alluded to the fact that funding that is going to have to come from the district's own community. If you want safety on the campuses, he suggested having teachers outside on the campus. He suggested hiring new teachers who might be willing to do a little extra.
- Dr. Luther Henderson stated he was concerned about maintaining and improving our programs. He asked that Superintendent 1) What was the current budget 2) What impact will deficit spending have on current reserves 3) Is our District paying the other post-employment costs dollar for dollar

4) If so, what impact does it have on our current budget. Mr. Reynolds would like to bring the responses to his questions to the next meeting.

11.5 Members of the Board

Board Members spoke about:

- Ms. Siever commended Mrs. Lockhart and Mr. Reynolds for their hard work in responding to her requests. She stated that Mr. Reynolds has done something that she has been requesting for two years. What he has done is wonderful and she thanked him. Mr. Reynolds stated that Sean Kearney did most of the “leg work” on gathering the information. Ms. Siever also thanked Mr. Kearney. She thanked Mrs. Lockhart for bringing the information regarding the stipends. Ms. Siever commended El Rincon on their school winners at the Martin Luther King, Jr. event. She reported on her attendance at the Sister Cities of Culver City Luncheon, and the AVPA performance of Cabaret which she really enjoyed. Ms. Siever also attended the Chamber of Commerce Luncheon that she thought was great, and she attended the Democratic Club’s event on safety in the District.
- Ms. Chardiet thanked Mr. LaRose for being so systemic and intentional in the information he provides, and in bringing in the stakeholders in his communication. She reported on her attendance at the Winter Concerts (El Marino, CCMS, and CCHS), and thought they were all great. The AVPA’s Cabaret Night was fantastic and she thanked the teachers for all of their hard work. She also attended the Walk ‘n Rollers at El Marino, and stated that the Board needed to think about passing a Bond Measure.
- Ms. Goldberg went to see previous CCHS graduates perform “De La Rosa” at a theater on Fairfax and it was wonderful. The Walk ‘n Rollers are walking monthly with the students at El Marino and they are trying to promote healthy activity for the students. Ms. Goldberg reported on her attendance at the Democratic Club’s panel discussion, and the El Rincon PTA meeting which was a real eye-opener.
- Mr. Silbiger agreed with comments made about the Martin Luther King, Jr. event and the Sister City Committee’s event. They were both great. He sent a special thank you to the Taiko Drummers at El Marino who produced a beautiful video. He also thanked Tracy Pumilia and Alice Horiba for coming to the Sisters City Committee dinner. Mr. Silbiger reported on his attendance at the Friends of the Library event, Cabaret Night, and Linwood Howe’s event during the Winter Concerts. He said it was very enjoyable. Mr. Silbiger stated that the Liaison Committee Meeting went well and there were very exciting issues happening. Another meeting will take place some time in March. He announced the Board Workshop on Monday and asked if there was a way to get the word out. He is looking forward to hearing an update on the athletic field project. He would like to see a list of components and costs, and he mentioned that he thinks he read something about the State discouraging Bonds. Mr. Reynolds clarified that the Bond issue he is referring to does not apply to the District. Mr. Silbiger stated that we need to find a better way to compensate our teachers. He would like to know how we do not have money like some of the other districts do, especially with the parcel tax funding and furlough days taken.
- Ms. Paspalis reported on her attendance at the High School Concert, the Democratic Club Panel Discussion, and El Marino’s Walk to School. She thinks it is time we take a look at all of the facilities. Ms. Paspalis also announced that Tracy Pumilia, Principal at El Marino Language School, was speaking on KKBC on the topic of bilingual education. Ms. Paspalis stated that shortly after the December meeting where she was voted in as President she had to take a call from the press regarding the Sandy Hook Elementary tragedy. She stated that she took the “Sandy Hook Promise” and she read what the promise stated. She feels personally committed to keeping the promise.

12. Information Items

12.1 2011-2012 Independent Audit Report

Christy White from Christy White and Associates provided information about what they reviewed during their audit. Ms. White stated that overall the District is doing an excellent job. The District has done well at maintaining during the budget crisis and deficits the budget has had to deal with. Ms. White provided the Board

with information on anything that might need to be addressed, and responded to questions from Board members and the audience.

13. Recess

The Board recessed at 10:02 p.m. and reconvened at 10:14 p.m.

12.2 Update on Governor's Proposed 2013-2014 State Budget

Mr. Reynolds provided the Board with an update on the Governor's Proposed 2013-2014 State Budget which included possible local funding control. He responded to questions from the Board and audience members.

14. Action Items

14.1 Superintendent's Items - None

14.2 Education Services Items

14.2a Approval is Recommended for the Suspended Enforcement of the Expulsion of Pupil Services Case #07-11-12

It was moved by Mr. Silbiger and seconded by Ms. Siever that the Board approve the Extension of Expulsion of Case #07-11-12 until June 21, 2013, under the original terms and conditions of the expulsion, that enforcement be suspended, and that pupil be placed at Culver City High School. The motion was unanimously approved.

14.3 Business Services Items

14.3a Approval is Recommended for AB1200 Public Disclosure – Financial Impact of 2012-13 Agreement Between Culver City Unified School District (CCUSD) and Association of Classified Employees (ACE)

It was moved by Ms. Chardiet and seconded by Ms. Siever that the Board approve AB1200 Public Disclosure – Financial Impact of 2012-13 Agreement Between Culver City Unified School District (CCUSD) and Association of Classified Employees (ACE) as presented. The motion was unanimously approved.

14.3c Approval is Recommended for the Actuarial Study Contract with Total Compensation Systems, Inc.

Ms. Paspalis requested a few changes be made to Schedule 2 which was language strengthening the District's rights. They were made so she requested that the motion state "as amended" at the end instead of "as presented." It was moved by Ms. Goldberg and seconded by Mr. Silbiger that the Board approve the Actuarial Study Contract with Total Compensation Systems, Inc. as amended. The motion was unanimously approved.

14.3d Approval is Recommended for Increase in Mileage Reimbursement Amount for School Business Travel

Ms. Paspalis confirmed what the previous amount was and asked that next time this item is brought to the Board it come under Consent Items. It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve the Increase in Mileage Reimbursement Amount for School Business Travel as presented. The motion was unanimously approved.

14.4 Personnel Items

14.4a Approval is Recommended for the Adoption of the Culver City Unified School District Initial Collective Bargaining Proposal to the Culver City Federation of Teachers for the 2012-2013 School Year

It was moved by Ms. Goldberg and seconded by Ms. Chardiet that the Board Adopt the Culver City Unified School District Initial Collective Bargaining Proposal to the Culver City Federation of Teachers for the 2012-2013 School Year as presented. The motion was unanimously approved.

14.4b Approval is Recommended for the Adoption of the Culver City Unified School District Initial Bargaining Proposal to the Association of Classified Employees for the 2012-2013 School Year

It was moved by Ms. Siever and seconded by Ms. Goldberg that the Board Adopt the Culver City Unified School District Initial Bargaining Proposal to the Association of Classified Employees for the 2012-2013 School Year as presented. The motion was unanimously approved.

14.4c Approval is Recommended for the 2011/2012 Memorandum of Understanding Between the Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE)

It was moved by Ms. Goldberg and seconded by Ms. Siever that the Board approve the 2011/2012 Memorandum of Understanding Between the Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE) as presented. The motion was unanimously approved.

15. Board Business

15.1 Board Discussion Regarding Nomination for the City of Culver City Finance Advisory Committee

Mr. Reynolds requested that his name be considered for this appointment. Ms. Paspalis stated that former Board Member, Scott Zeidman, was also interested. Mr. Silbiger stated that he would support Mr. Reynolds for the nomination. Ms. Siever also supported Mr. Reynolds' nomination. Ms. Chardiet asked if anyone else asked to be nominated. Mr. LaRose stated that Crystal Alexander form the Citizens' Oversight Committee was interested. He stated that he spoke to Jim Clark at the City who suggested that the appointee be someone from the District's Business Department. The Board approved the appointment of Mr. Reynolds.

Adjournment

Ms. Paspalis moved to adjourn the meeting in memory of the twenty students and six adults who were victims of the Newtown, Connecticut tragedy. Ms. Goldberg would also like to adjourn in honor of the Presidential Inauguration. There being no further business, it was moved by Ms. Siever, seconded by Ms. Goldberg and unanimously approved to adjourn the meeting. Board President Ms. Paspalis adjourned the meeting at 10:30 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

BOARD REPORT

2/12/12

9.2

9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from January 13, 2013 through February 2, 2013 is \$310,869.69.

BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund
01.7 tri-city selpa
11.0 adult education fund
12.0 child development fund
13.0 cafeteria fund
14.0 deferred maintenance fund
21.0 building fund
25.0 capital facilities fund
40.0 redevelopment
76.0 warrant pass-through fund
96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from January 13, 2013 through February 2, 2013 in the amount of \$310,869.69 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Board List Purchase Order Report

CULVER CITY UNIFIED SD

1/13/2013 To 2/2/2013

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Run Date: 02/02/2013
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Report ID: LAPO009C
District: 64444
Purchase Orders/Buyouts To The Board for Ratification From : 1/13/2013 To 2/2/2013
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
01/14/13	011413	A		01/14/2013	SCHOLASTIC INC.	BOOKS	Culver City High School 011413	01.0	90127.0	11100	10000	4210	4010000	12-13	901.54	901.54
01/28/13	59364M	A		01/28/2013	TRI-SIGNAL INTEGRATION, INC.	FIRE SAFETY SUPP/EQUIP/SYSTEM	Culver Park High School 59364M	25.0	00000.0	00000	85000	6290	5010000	12-13	20,890.00	20,890.00
01/23/13	59379M	A		01/23/2013	IRONMAN	REPAIRS - OTHER	Transportation/Special Ed 59379M	01.0	72400.0	57500	36000	5630	0005510	12-13	16,172.95	16,172.95
01/23/13	59400M	C		01/23/2013	BEE PROFESSIONALS, INC.	PEST CONTROL	Maintenance	01.0	81500.0	00000	81100	5570	0005040	12-13	675.00	675.00
01/14/13	59405M	C		01/14/2013	CALIFORNIA PEST MANAGEMENT, INC.	PEST CONTROL	Maintenance	01.0	81500.0	00000	81100	5570	0005040	12-13	125.00	125.00
01/15/13	59406M	A		01/15/2013	B & M LAWN AND GARDEN, INC.	MAINTENANCE SUPP/EQUIP	Grounds	01.0	00000.0	00000	82000	4380	0005043	12-13	22.27	22.27
01/15/13	59407M	C		01/15/2013	SMITH FAMILY EXTERMINATING	PEST CONTROL	Maintenance	01.0	81500.0	00000	81100	5570	0005040	12-13	800.00	800.00
01/15/13	59408M	A		01/15/2013	RUSSELL SIGLER INC.	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	12-13	431.95	431.95
01/18/13	59409M	A		01/18/2013	STATEWIDE CHEMICAL	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	12-13	2,785.00	2,785.00

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Report ID: **LAPO009C**
District: **64444**
Purchase Orders/Buyouts To The Board for Ratification From: **1/13/2013 To 2/2/2013**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
01/18/13	59410M	A		01/18/2013	CARPET USA	REPAIRS - OTHER	Maintenance 59410M	01.0	81500.0	00000	81100	5630	0005040	12-13	445.00	445.00
01/23/13	59411M	A		01/23/2013	AMERICAN TIME & SIGNAL COMPANY	MAINTENANCE SUPP/EQUIP	Maintenance 59411M	01.0	81500.0	00000	81100	4380	0005040	12-13	1,200.00	1,200.00
01/23/13	59412M	A		01/23/2013	HILLYARD	MAINTENANCE SUPP/EQUIP	Maintenance 59412M	01.0	81500.0	00000	81100	4380	0005040	12-13	884.96	884.96
01/17/13	60193	A		01/17/2013	AMAZON.COM	BOOKS	Undistributed 60193 SIMC	01.0	63000.0	11100	10000	4110	0000000	12-13	141.70	141.70
01/14/13	60204	A		01/14/2013	PEARSON CLINICAL ASSESSMENTS	TEST/TEST MATERIALS	Psych-Soc Work 60204	01.0	56400.0	00000	39000	4312	0004023	12-13	3,992.04	3,992.04
01/14/13	60214	C		01/14/2013	LOYOLA MARYMOUNT	CONFERENCE AND TRAVEL	La Ballona Elementary 60214	01.0	07395.0	11100	10000	5220	2060000	12-13	400.00	400.00
01/14/13	60226	A		01/14/2013	CDW-G	COMPUTER SUPP/EQUIP	Farragut Elementary 60226	01.0	90141.0	11100	10000	4410	2050000	12-13	2,501.52	2,501.52
01/14/13	60227	A		01/14/2013	D & D SECURITY RESOURCES, INC.	COMPUTER SUPP/EQUIP	Culver Park High School 60227	01.0	07395.0	32000	10000	4410	5010000	12-13	158.29	158.29
01/14/13	60228	A		01/14/2013	OFFICE DEPOT	COMPUTER SUPP/EQUIP	Special Education 60228	01.0	33100.0	50010	27000	4410	0004040	12-13	39.02	39.02

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Report ID: **LAPO009C**
District: **64444**
Purchase Orders/Buyouts To The Board for Ratification From: **1/13/2013 To 2/2/2013**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
01/14/13	60229	A		01/14/2013	D & D SECURITY RESOURCES, INC.	COMPUTER SUPP/EQUIP 01/14/2013	Culver City High School 60229	01.0	07395.0	11100	10000	4400	4010000	12-13	114.73	114.73
01/14/13	60230	A		01/14/2013	CDW-G	COMPUTER SUPP/EQUIP 01/14/2013	Culver City High School 60230	01.0	07395.0	11100	10000	4400	4010000	12-13	221.43	221.43
01/14/13	60231	A		01/14/2013	CDW-G	COMPUTER SUPP/EQUIP 01/14/2013	Culver City High School 60231	01.0	07395.0	11100	10000	4400	4010000	12-13	240.44	240.44
01/14/13	60232	A		01/14/2013	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP 01/14/2013	Culver City High School 60232	01.0	07395.0	11100	10000	4400	4010000	12-13	173.28	173.28
01/15/13	60234	C		01/15/2013	WESTVIEW SCHOOL	CONTRACT SERVICES RENDERED 01/15/2013	Undistributed Se1pa 60234	01.7	65000.0	50010	22000	5810	0000000	12-13	980.00	980.00
01/15/13	60235	C		01/15/2013	DANNIS WOLIVER KELLEY	LEGAL SERVICES 01/15/2013	Superintendent's Office 60235	01.0	00000.0	00000	71000	5820	0001000	12-13	5,541.50	5,541.50
01/15/13	60236	A		01/15/2013	ACI COMMUNICATIONS,	REPAIRS - OTHER 01/15/2013	Office of Child Development 60236	12.0	50253.0	85000	81000	5630	0000002	12-13	1,648.18	1,648.18
01/14/13	60237	C		01/14/2013	LACOE - HRS/BEGINNING	CONTRACT SERVICES RENDERED 01/14/2013	Undistributed Se1pa 60237	01.7	65000.0	50010	22000	5810	0000000	12-13	18,850.00	18,850.00
01/15/13	60238	A		01/15/2013	GUITAR CENTER, INC.	INSTRUCTIONAL SUPPLIES 01/15/2013	Undistributed ROP 60238	01.0	96352.0	71100	10000	4310	0000000	12-13	10,000.00	10,000.00

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
01/15/13	60239	C		01/15/2013	CALIFORNIA SCIENCE CENTER	FIELD TRIPS	Linwood Howe Elementary 60239	01.0	91400.0	11100	10000	5816	2020000	12-13		25.00	25.00
01/15/2013					CALIFORNIA SCIENCE CENTER	01/15/2013	60239									25.00	25.00
01/15/13	60240	A		01/16/2013	STAPLES	OFFICE SUPPLIES	Farragut 60240	01.0	00000.0	11100	10000	4350	2050001	12-13		653.98	653.98
01/15/2013					STAPLES	01/15/2013	60240									653.98	653.98
01/23/13	60241	A		01/24/2013	CDW-G	COMPUTER SUPP/EQUIP	El Rincon Elementary 60241	01.0	90141.0	11100	10000	4410	2040000	12-13		1,641.44	1,641.44
01/23/2013					CDW-G	01/23/2013	60241									1,641.44	1,641.44
01/18/13	60242	C		01/18/2013	AMTRAK-GROUP SALES DEPARTMENT	FIELD TRIPS	Linwood Howe Elementary 60242	01.0	91400.0	11100	10000	5816	2020000	12-13		1,034.00	1,034.00
01/18/2013					AMTRAK-GROUP SALES DEPARTMENT	01/18/2013	60242									1,034.00	1,034.00
01/18/13	60243	C		01/18/2013	WELLS FARGO	CONFERENCE AND TRAVEL	Superintendent's Office	01.0	00000.0	00000	71000	5890	0001000	12-13		42.31	42.31
01/18/2013					WELLS FARGO	01/18/2013	60243									42.31	42.31
01/18/13	60244	A		01/18/2013	BANK SUPPLIE	OFFICE SUPPLIES	Fiscal Services 60244	01.0	00000.0	00000	00000	4350	0005010	12-13		500.00	500.00
01/18/2013					BANK SUPPLIE	01/18/2013	60244									500.00	500.00
01/18/13	60245	A		01/18/2013	PARVIZ PRINTING COMPANY, INC.	OFFICE SUPPLIES	Superintendent's Office 60245	01.0	00000.0	00000	71000	4350	0001000	12-13		537.30	537.30
01/18/2013					PARVIZ PRINTING COMPANY, INC.	01/18/2013	60245									537.30	537.30
01/18/13	60246	C		01/18/2013	MISSION SAN JUAN CAPISTRANO	FIELD TRIPS	Linwood Howe Elementary 60246	01.0	91400.0	11100	10000	5816	2020000	12-13		658.00	658.00
01/18/2013					MISSION SAN JUAN CAPISTRANO	01/18/2013	60246									658.00	658.00
01/18/13	60247	A		01/18/2013	AKT INC.	COMPUTER SUPP/EQUIP	Special Education	01.0	33100.0	50010	27000	4410	0004040	12-13		298.32	298.32
01/18/2013					AKT INC.	01/18/2013	60247									298.32	298.32

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Report ID: **LAPO009C**
District: **64444**
Purchase Orders/Buyouts To The Board for Ratification From: **1/13/2013 To 2/2/2013**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
01/18/2013							60247	AKT INC.							298.32	
01/18/13	60248	C	01/18/2013	01/18/2013	THERAPY IN ACTION	CONTRACT SERVICES RENDERED 01/18/2013	Special Education 60248	01.0	65000.0	57520	11360	5810	0004040	12-13	450.00	
01/18/13	60249	C	01/18/2013	01/18/2013	PARAGON	CONTRACT SERVICES RENDERED 01/18/2013	Special Education 60249	01.0	65000.0	50010	11900	5810	0004040	12-13	450.00	
01/18/13	60250	A	01/18/2013	01/18/2013	HERFF JONES, INC.	OFFICE SUPPLIES 01/18/2013	Special Education 60250	01.0	65000.0	50010	27000	4350	0004040	12-13	16.23	
01/18/13	60251	C	01/18/2013	01/18/2013	BARBARA MERKEL	CONTRACT SERVICES RENDERED 01/18/2013	Special Education 60251	01.0	33100.0	57500	39000	5890	0004040	12-13	481.42	
01/23/13	60252	A	01/23/2013	01/23/2013	PEARSON EDUCATION, INC.	BOOKS 01/23/2013	Adult School 60252	11.0	90138.0	41100	10000	4110	0000010	12-13	233.04	
01/18/13	60253	A	01/18/2013	01/18/2013	GLENCOE/MCGRAW-HILL	BOOKS 01/18/2013	Undistributed SIMC 60253	01.0	07156.0	11100	10000	4110	0000000	12-13	489.39	
01/23/13	60254	A	01/23/2013	01/23/2013	CTB/MCGRAW-HILL	INSTRUCTIONAL SUPPLIES 01/23/2013	Adult School 60254	11.0	06390.0	41100	10000	4310	0000010	12-13	99.60	
01/23/13	60255	A	01/23/2013	01/23/2013	XEROX CORPORATION	OFFICE SUPPLIES 01/23/2013	La Ballona 60255	01.0	00000.0	00000	27000	4350	2060001	12-13	139.71	
01/23/13	60256	A	01/23/2013	01/23/2013	CONTROLTEC, INC	MAINTENANCE AGREEMENTS 01/23/2013	Office of Child Development 60256	12.0	90284.0	85000	10000	5630	0000002	12-13	1,794.00	

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CULVER CITY UNIFIED SD**

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District: **64444**
Purchase Orders/Buyouts To The Board for Ratification From: **1/13/2013 To 2/2/2013**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
01/23/13	60256	A	01/23/2013	CONTROLTEC, INC	MAINTENANCE AGREEMENTS 01/23/2013	Office of Child Development 60256	12.0	50253.0	85000	81000	81000	5630	0000002	12-13	6,006.00	7,800.00
01/30/13	60257	A	01/30/2013	REDWOOD PRESS	FORMS 01/30/2013	Purchasing 60257	01.0	00000.0	00000	73000	73000	4350	0005030	12-13	885.08	885.08
01/25/13	60258	A	01/25/2013	CHRISTY WHITE ACCOUNTANCY	FEES, LICENSE 01/25/2013	Business Services 60258	01.0	00000.0	00000	73000	73000	5820	0005000	12-13	2,625.00	2,625.00
01/25/13	60259	A	01/25/2013	HILLYARD	MAINTENANCE SUPP/EQUIP 01/25/2013	Culver City High School 60259	01.0	00000.0	16001	81000	81000	6490	4010000	12-13	3,246.63	6,243.51
01/28/13	60260	A	01/28/2013	SPORT SUPPLY GROUP, INC.	ATHLETIC SUPP/EQUIP 01/28/2013	La Ballona Elementary 60260	01.0	91400.0	11100	10000	10000	4310	2060000	12-13	135.90	135.90
01/28/13	60261	A	01/28/2013	PITNEY BOWES	MAINTENANCE AGREEMENTS 01/28/2013	High School 60261	01.0	00000.0	00000	27000	27000	5630	4010001	12-13	1,270.50	1,270.50
01/25/13	60262	A	01/25/2013	ADRENALINE	INSTRUCTIONAL SUPPLIES 01/25/2013	Culver City High School 60262	01.0	00000.0	15000	27000	27000	4310	4010000	12-13	1,159.94	1,159.94
01/28/13	60263	A	01/28/2013	HEALTHMASTER	SOFTWARE 01/28/2013	Nurses-Health Aides 60263	01.0	56400.0	00000	39000	39000	4340	0004027	12-13	4,500.00	4,500.00
01/25/13	60264	A	01/25/2013	CDW-G	OFFICE SUPPLIES 01/25/2013	Superintendent's Office 60264	01.0	00000.0	00000	71000	71000	4350	0001000	12-13	570.87	570.87

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District: **64444**

Purchase Orders/Buyouts To The Board for Ratification From: **1/13/2013 To 2/2/2013**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
01/25/13	60264	A		01/25/2013	CDW-G	OFFICE SUPPLIES	Human Resources 60264	01.0	00000.0	00000	74000	4350	0003000	12-13		588.52	
					CDW-G											1,730.26	
01/25/13	60265	A		01/25/2013	ASSETWORKS, INC.	OFFICE SUPPLIES	Purchasing 60265	01.0	00000.0	00000	73000	4350	0005030	12-13		173.50	
					ASSETWORKS, INC.											173.50	
02/01/13	60266	A		02/01/2013	VEX ROBOTICS	INSTRUCTIONAL SUPPLIES	Culver City High School 60266	01.0	96352.0	71100	10000	4310	4010000	12-13		1,264.41	
					VEX ROBOTICS											1,264.41	
01/28/13	60267	A		01/28/2013	ACCU CUT SYSTEMS	INSTRUCTIONAL SUPPLIES	El Marino Language 60267	01.0	91400.0	11100	10000	4310	2030000	12-13		71.13	
					ACCU CUT SYSTEMS											71.13	
01/28/13	60268	A		01/28/2013	GALE SUPPLY COMPANY	JANITORIAL SUPPLIES/EQUIP	Culver Park 60268	01.0	00000.0	32000	10000	4370	5010001	12-13		410.01	
					GALE SUPPLY COMPANY											410.01	
01/29/13	60269	A		01/29/2013	CULVER CITY OBSERVER, INC.	ADVERTISING	Undistributed Supt's Off 60269	01.0	90146.0	00000	00000	5830	0000000	12-13		255.00	
					CULVER CITY OBSERVER, INC.											255.00	
01/30/13	60270	A		01/30/2013	DANNIS WOLIVER KELLEY	LEGAL SERVICES	Superintendent's Office 60270	01.0	00000.0	00000	71000	5820	0001000	12-13		4,543.50	
					DANNIS WOLIVER KELLEY											4,543.50	
01/30/13	60271	A		01/30/2013	REDWOOD PRESS	OFFICE SUPPLIES	Human Resources 60271	01.0	00000.0	00000	74000	4350	0003000	12-13		190.75	
					REDWOOD PRESS											190.75	
01/30/13	60272	A		01/30/2013	DESIGN SCIENCE INC	INSTRUCTIONAL SUPPLIES	Culver City High School 60272	01.0	07395.0	11100	10000	4310	4010000	12-13		396.16	
					DESIGN SCIENCE INC											396.16	
01/28/13	60273	C		01/28/2013	ACTION LEARNING SYSTEMS, INC.	CONFERENCE AND TRAVEL	Culver City High School	01.0	07395.0	11100	10000	5220	4010000	12-13		600.00	

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Purchase Orders/Buyouts To The Board for Ratification From : **1/13/2013 To 2/2/2013**
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
01/28/2013							60273	ACTION LEARNING SYSTEMS, INC.								600.00	
01/30/13	60274	A		01/30/2013	J.R. INSTRUMENTS	REPAIRS - OTHER	Culver City High School	01.0	07395.0	11100	10000	5630	4010000	12-13		1,755.00	
01/30/2013							60274	J.R. INSTRUMENTS								1,755.00	
01/29/13	60275	C		01/29/2013	ACTION LEARNING SYSTEMS, INC.	CONFERENCE AND TRAVEL	Educational Services	01.0	40350.0	00000	27000	5220	0004000	12-13		1,200.00	
01/29/2013							60275	ACTION LEARNING SYSTEMS, INC.								1,200.00	
01/30/13	60276	A		01/30/2013	JAMES STANFIELD CO., INC.	SOFTWARE	Culver City High School	01.0	65200.0	57700	21000	4320	4010000	12-13		3,185.16	
01/30/2013							60276	JAMES STANFIELD CO., INC.								3,185.16	
01/28/13	60277	A		01/28/2013	WESTERN PSYCHOLOGICAL	TEST/TEST MATERIALS	Special Education	01.0	33100.0	50010	31600	4312	0004040	12-13		454.93	
01/28/2013							60277	WESTERN PSYCHOLOGICAL SERVICES								454.93	
01/28/13	60278	A		01/28/2013	DISCOUNT OFFICE ITEMS INC.	OFFICE SUPPLIES	Special Education	01.0	65000.0	57700	21000	4350	0004040	12-13		99.62	
01/28/2013							60278	DISCOUNT OFFICE ITEMS INC.								99.59	
01/28/13	60279	A		01/28/2013	UHS OF PROVO CANYON	TRANSPORTATION SUPP/EQUIP/SERV	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13		378.60	
01/28/2013							60279	UHS OF PROVO CANYON								378.60	
01/28/13	60280	A		01/28/2013	CDW-G	COMPUTER SUPP/EQUIP	Special Education	01.0	33100.0	50010	27000	4410	0004040	12-13		78.97	
01/28/2013							60280	CDW-G								78.97	
01/28/13	60281	A		01/28/2013	HEARTSPRING	TRANSPORTATION SUPP/EQUIP/SERV	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13		977.00	
01/28/2013							60281	HEARTSPRING								977.00	

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Report ID: LAPO009C
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Purchase Orders/Buyouts To The Board for Ratification From: **1/13/2013 To 2/2/2013**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
01/28/13	60282	A		01/28/2013	PEARSON EDUCATION, INC.	BOOKS	Adult School	11.0	90139.0	41100	10000	4110	0000010	12-13	PEARSON EDUCATION, INC.	990.00	990.00
01/28/2013							60282										990.00
01/29/13	60283	A		01/29/2013	NEWMAN AARONSON	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13	NEWMAN AARONSON VANAMAN	3,000.00	3,000.00
01/29/2013							60283										3,000.00
01/29/13	60284	A		01/29/2013	CDW-G	COMPUTER SUPP/EQUIP	Special Education	01.0	33100.0	50010	27000	4410	0004040	12-13	CDW-G	1,362.79	1,362.79
01/29/2013							60284										1,362.79
01/30/13	60285	A	1	01/31/2013	DON JOHNSTON INC.	SOFTWARE	Special Education	01.0	33100.0	57300	11100	4410	0004040	12-13	DON JOHNSTON INC.	960.96	960.96
01/30/2013							60285										960.96
01/29/13	60286	A		01/29/2013	AKT INC.	COMPUTER SUPP/EQUIP	Special Education	01.0	33100.0	57300	11100	4410	0004040	12-13	AKT INC.	1,044.75	1,044.75
01/29/2013							60286										1,044.75
01/29/13	60287	A		01/29/2013	LAKESHORE WLA	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57300	11100	4310	0004040	12-13	LAKESHORE WLA	94.78	94.78
01/29/2013							60287										94.78
01/29/13	60288	A		01/29/2013	ATTAINMENT COMPANY, INC.	COMMUNICATION SUPP/EQUIP	Special Education	01.0	33100.0	57300	11100	4410	0004040	12-13	ATTAINMENT COMPANY, INC.	236.91	236.91
01/29/2013							60288										236.91
02/01/13	60289	A		02/01/2013	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57300	11100	4310	0004040	12-13	DISCOUNT SCHOOL SUPPLY	97.64	97.64
02/01/2013							60289										97.64
01/29/13	60290	A		01/29/2013	FEDEX	FREIGHT SERVICES	Special Projects	01.0	00000.0	39000	31600	5802	0004030	12-13	FEDEX	3,000.00	3,000.00
01/29/2013							60290										3,000.00
01/29/13	60291	A		01/29/2013	NEWMAN AARONSON	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13	NEWMAN AARONSON	6,000.00	6,000.00
01/29/2013							60291										6,000.00

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. **10**
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Run Time: **03:36:24AM**
FY: **12-13**
WEEKLY

1/13/2013 To 2/2/2013

Report ID: LAPO009C
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
01/29/2013					NEWMAN AARONSON VANAMAN		60291								6,000.00	
01/31/13	60292	A	01/31/2013	01/31/2013	WESTERN GRAPHIX	REPAIRS - OFFICE EQUIPMENT	La Bailona Elementary 60292	01.0	00000.0	00000	27000	5630	2060000	12-13	300.00	
							WESTERN GRAPHIX								300.00	
01/31/13	60293	A	01/31/2013	01/31/2013	EAGLE SOFTWARE	CONFERENCE AND TRAVEL	Technology 60293	01.0	00000.0	00000	77000	5220	0005020	12-13	425.00	
							EAGLE SOFTWARE								425.00	
01/31/13	60294	A	02/01/2013	02/01/2013	C&A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School 60294	01.0	00000.0	15000	10000	4310	4010000	12-13	423.62	
							C&A ATHLETICS								423.62	
02/01/13	60295	A	02/01/2013	02/01/2013	SUNRISE COMPUTER	INSTRUCTIONAL SUPPLIES	La Bailona 60295	01.0	00000.0	00000	27000	4300	2060001	12-13	1,294.92	
							SUNRISE COMPUTER								1,294.92	
01/31/13	60296	A	01/31/2013	01/31/2013	SJM INDUSTRIAL RADIO	SECURITY SUPP/EQUIP/SYSTEM	Security 60296	01.0	00000.0	00000	83000	4410	0001050	12-13	3,374.64	
							SJM INDUSTRIAL RADIO								3,374.64	
01/31/13	60297	A	01/31/2013	01/31/2013	C&A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School 60297	01.0	00000.0	15000	10000	4310	4010000	12-13	643.10	
							C&A ATHLETICS								643.10	
02/01/13	60298	A	02/01/2013	02/01/2013	C&A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School 60298	01.0	00000.0	15000	10000	4310	4010000	12-13	487.10	
							C&A ATHLETICS								487.10	
01/18/13	60509	A	01/18/2013	01/18/2013	CENTER FOR AUTISM & RELATED	NONPUBLIC SCHOOLS SERVICE	Special Education 60509	01.0	65000.0	57500	11800	5880	0004040	12-13	42,955.60	
							CENTER FOR AUTISM & RELATED DISORDERS								42,955.60	
01/22/13	60534	A	01/22/2013	01/22/2013	JOELLE JACOBSON, LMFT	CONTRACTED SERVICES	Undistributed Se1.pa/MS 60534	01.7	33270.0	50010	22000	5850	0000000	12-13	18,000.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled * Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. 11
Run Date: 02/02/2013
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WEEKLY

1/13/2013 To 2/2/2013

Report ID: LAPO009C
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From: 1/13/2013 To 2/2/2013
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
01/22/13	60535	A	01/22/2013	01/22/2013	CHARLES STROLE, LMFT	CONTRACTED SERVICES	Undistributed Sel.pa./MS 60535	01.7	33270.0	50010	22000	5850	0000000	12-13	18,000.00	18,000.00
01/22/13	60536	A	01/22/2013	01/22/2013	JESSICA ORDAZ	CONTRACTED SERVICES	Culver City Middle School 60536	01.0	00000.0	16002	10000	5850	3010000	12-13	800.00	800.00
01/22/13	60537	A	01/22/2013	01/22/2013	SCOTT R. PASSARELLA	CONTRACTED SERVICES	Culver City Middle School 60537	01.0	00000.0	16002	10000	5850	3010000	12-13	4,000.00	4,000.00
01/28/13	60538	C	01/28/2013	01/28/2013	THE KELTER CENTER	CONTRACT SERVICES RENDERED	Special Education 60538	01.0	65000.0	57520	11360	5810	0004040	12-13	3,900.00	3,900.00
01/31/13	60539	A	01/31/2013	01/31/2013	SANDRA K. MAESHIRO	CONTRACTED SERVICES	Undistributed Sel.pa./MS 60539	01.7	33270.0	50010	22000	5850	0000000	12-13	19,200.00	19,200.00
01/31/13	60540	A	01/31/2013	01/31/2013	SANDRA K. MAESHIRO	CONTRACTED SERVICES	Undistributed Sel.pa./MS 60540	01.7	33270.0	50010	22000	5850	0000000	12-13	12,000.00	12,000.00
01/14/13	DD121912	A	01/14/2013	01/14/2013	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP	Culver City Middle School DD121912	01.0	90127.0	11100	10000	4410	3010000	12-13	4,246.64	4,246.64
01/14/13	IOA112	C	01/14/2013	01/14/2013	PEARSON EDUCATION	LICENSE/FEES	Culver City High School IOA112	01.0	90127.0	11100	10000	4340	4010000	12-13	20,156.83	20,156.83

Total by District : 64444 310,869.69

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Page No. 12
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 WEEKLY

Report ID: LAPO009C
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 1/13/2013 To 2/2/2013
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
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Change
 End of Report LAPO009C

NONPUBLIC SCHOOLS:

INCREASES THIS PERIOD: \$58,080.00
 NEW THIS PERIOD: \$42,955.00
APPROVED YTD: \$3,908,073.49

BOARD REPORT

9.4 Financial Implication for Certificated Services Report No. 10

Total Fiscal Impact per Funding Source:

Booster Club	\$	400.00
General Fund	\$	5,885.95
General Fund – Coaching & Special Assignments	\$	150.00
General Fund - Educational Services	\$	560.00
General Fund – School Improvement	\$	23,240.00
General Fund – Testing	\$	900.00
Los Angeles County Office Regional Occupational Center (LACOROP)	\$	147,670.95
Special Education	\$	23,627.25
Title III – Bilingual Education (LEP)	\$	770.00

BOARD REPORT

9.4 Certificated Personnel Services Report No. 10

I. Authorization and Ratification of Employment

A. First – Year Probationary Teacher – Middle School

Effective February 11, 2013 at stated salary

Funding Source: Special Education

Total Cost: \$23,627.25

1. Jacobo, Hugo Specialized Academic Instructor (RSP)

B. Additional 20% Assignment – High School, Extra Period (Math)

Effective February 11, 2013 through June 21, 2013 at 20% of current rate of pay

Funding Source: General Fund

Total Cost: \$5,185.95

1. Carter, Daniel \$67.35 per day

C. Substitute Teacher – District Office

Effective February 13, 2013 at \$125.00 per day, on-call when needed; \$160.00 on 21st day

Funding Source: General Fund

1. Brinkman, Shannon

D. Substitute Teacher – District Office

Effective February 13, 2013 at \$125.00 per day, on-call when needed; \$160.00 on 21st day

Funding Source: LACOROP

1. Weinberger, Richard (ROP)

E. Regional Occupational Program Instructor – High School, Spring Session

Effective January 28, 2013 through June 21, 2013 at \$36.95 per hour, not to exceed 460 hours

Funding Source: LACOROP

Total Cost: \$16,997.00

1. Brandt, Michael Auto Specialization

F. Regional Occupational Program Instructor – High School, Spring Session

Effective January 28, 2013 through June 21, 2013 at \$34.10 per hour, not to exceed 670 hours

Funding Source: LACOROP

Total Cost: \$22,847.00

1. McMillan, DuBois Office Technology & Web Design

BOARD REPORT

9.4 Certificated Personnel Services Report No. 10 – Page 2

I. Authorization and Ratification of Employment – Continued

- G. Regional Occupational Program Instructor – High School, Spring Session
Effective January 28, 2013 through June 21, 2013 at \$36.95 per hour, not to exceed 780 hours
Funding Source: LACOROP
Total Cost: \$28,821.00
1. Kurnarsky, Larry Animation & Digital Photography
- H. Regional Occupational Program Instructor – High School, Spring Session
Effective January 28, 2013 through June 21, 2013 at \$34.10 per hour, not to exceed 660 hours
Funding Source: LACOROP
Total Cost: \$22,506.00
1. Caldwell, Marilyn Culinary Arts
- I. Regional Occupational Program Instructor – High School, Spring Session
Effective January 28, 2013 through June 21, 2013 at \$36.95 per hour, not to exceed 650 hours
Funding Source: LACOROP
Total Cost: \$24,017.50
1. White, Marcos Sports Medicine & Sports Therapy
- J. Regional Occupational Program Instructor – High School, Spring Session
Effective January 28, 2013 through June 30, 2013 at \$36.95 per hour, not to exceed 713 hours
Funding Source: LACOROP
Total Cost: \$26,345.35
1. Sunwaye, Lisa Retail Marketing CVE
- K. Regional Occupational Program Instructor – High School, Spring Session
Effective February 1, 2013 through June 8, 2013 at \$36.95 per hour, not to exceed 90 hours
Funding Source: LACOROP
Total Cost: \$3,325.50
1. Dikeman, Clark Lifeguard & Water Safety
- L. Regional Occupational Program Instructor – High School, Spring Session
Effective February 12, 2013 through June 13, 2013 at \$31.24 per hour, not to exceed 90 hours
Funding Source: LACOROP
Total Cost: \$2,811.60
1. Keele, Kevin Fashion Merchandising

BOARD REPORT

9.4 Certificated Personnel Services Report No. 10 – Page 3

I. Authorization and Ratification of Employment - Continued

M. Extra Assignment – La Ballona, Open Court Professional Development Training
Effective January 10, 2013 through February 6, 2013 at \$35.00 per hour, not to exceed 20 hours
Funding Source: Title III – Bilingual Education
Total Cost: \$700.00

1. Bernal, Donna

N. Extra Assignment – Farragut, Star Test Coordinator
Effective January 23, 2013 through June 30, 2013 at \$35.00 per hour, not to exceed 20 hours
Funding Source: General Fund
Total Cost: \$700.00

1. Eskridge, Patricia

O. Extra Assignment – Elementary & Middle School, District Spelling Bee Judges
Effective February 18, 2013 through February 19, 2013 at \$35.00 per hour, not to exceed 4 hours per teacher
Funding Source: General Fund - Educational Services
Total Cost: \$560.00

- | | | | |
|-------------------------|----------|--------------------|-----------|
| 1. Green-Bratton, Cathi | CCMS | 3. Shiratori, Mina | El Marino |
| 2. Jackson, Alicia | Farragut | 4. TBA | |

P. Extra Assignment – High School, Grading CAHSEE Essays
Effective December 4, 2012 at \$35.00 per hour, not to exceed 2 hours
Funding Source: Title III – Bilingual Education (LEP)
Total Cost: \$70.00

1. Ortega, Kimberly

Q. Extra Assignment – High School, Football Playoff Stipend
Effective November 4, 2012 through November 16, 2012 at \$400.00 stipend
Funding Source: Booster Club
Total Cost: \$400.00

1. Wright, Jahmal

R. Extra Assignment – High School, District Wide Physical Fitness Testing Coordinator
Effective February 13, 2013 through June 21, 2013 at \$900.00 stipend
Funding Source: General Fund – Testing
Total Cost: \$900.00

1. Peacock, Brandy

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 10

Total Funding Fiscal Impact:

Adult School Total:	\$2,498.40
Booster Club Total:	\$4,900.00
Food Services Total:	\$9,488.16 \$11.45 per hour, as needed
General Fund Total:	\$72,435.06 \$14.14 per hour, as needed \$13.85 per hour, as needed \$9.25 per hour, as needed \$8.00 per hour, as needed
Panther Partners Total:	\$1,232.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 10

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Diaz, Alva
Accounting Technician
District Office – Business Services
8 hours per day, 12 months per year
Funding Source: General Fund
Effective February 11, 2013
Range 30 – \$4,333.00
Total Cost: \$51,996.00

2. Scott, Kelly
Budget Secretary
Adult School – Extra Assignment
Not to exceed 90 hours
Funding Source: Adult School – Fee Based
Effective January 15, 2013 through
June 21, 2013
Range 24 – \$21.53 per hour
Total Cost: \$1,937.70

3. Gibson, Crystal
Substitute Clerk Typist
District Office
Funding Source: General Fund
Effective February 1, 2013
Hourly, as needed – \$14.14 per hour

B. Food Services

1. De La Torre, Moises
Food Service Assistant
Food Services – La Ballona
2 hours per day, school year
Funding Source: Food Services
Effective February 4, 2013
Range 6 – \$11.98 per hour
Total Cost: \$4,744.08

2. Juarez, Karen
Food Service Assistant
Food Services – El Rincon
2 hours per day, school year
Funding Source: Food Services
Effective February 5, 2013
Range 6 – \$11.98 per hour
Total Cost: \$4,744.08

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

B. Food Services – continued

3. Regalado, Abram Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective February 11, 2013
Hourly, as needed – \$11.45 per hour

C. Instructional Assistants

1. Gibson, Crystal Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective February 1, 2013
Hourly, as needed – \$13.85 per hour
2. Martinez, Cristy Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective February 1, 2013
Hourly, as needed – \$13.85 per hour
3. Rice-Richardson, Whitney Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective February 1, 2013
Hourly, as needed – \$13.85 per hour
4. Gibbs, Shauna Instructional Assistant – Adult School
Adult School – Extra Assignment – CAHSEE
Not to exceed 15 hours
Funding Source: Adult School – 231:GED
Effective February 5, 2013 through
May 15, 2013
Range 17 – \$18.69 per hour
Total Cost: \$280.35
5. Lopez, Jose Instructional Assistant – Adult School
Adult School – Extra Assignment – CAHSEE
Not to exceed 15 hours
Funding Source: Adult School – 231:GED
Effective February 5, 2013 through
May 15, 2013
Range 17 – \$18.69 per hour
Total Cost: \$280.35

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

C. Instructional Assistants – continued

6. Estioco-Barocio, Christine Instructional Assistant – Physical Education
El Marino – Extra Assignment
2 hours per day, school year
Funding Source: General Fund
Effective January 29, 2013 through
June 21, 2013
Range 15 – \$17.34 per hour
Total Cost: \$3,155.88
7. Instructional Assistant – Special Education IIA
Child Development – Extra Assignment – OCD Training
Not to exceed 3.5 hours
Funding Source: General Fund – Special Education
Effective January 28, 2013
Range 16 – Hourly rate of pay
Total Cost: \$400.86
- | | | |
|----|------------------------|------------------|
| a. | Cross, Steresha | \$15.18 per hour |
| b. | Delfin-Guppy, Victoria | \$16.04 per hour |
| c. | Fang, Rosie | \$17.65 per hour |
| d. | Flores, Maria | \$15.18 per hour |
| e. | LaFrance, Laverne | \$17.65 per hour |
| f. | Posada, Patricia | \$15.18 per hour |
| g. | Taylor, Cinnamon | \$17.65 per hour |

D. Coaches

1. Kocker, John Temporary Assistant Swimming Coach
High School
Funding Source: General Fund – Athletics
Effective February 14, 2013 through
May 10, 2013
Stipend of \$2,760.00
2. Eskridge, Adam Temporary Assistant Lacrosse Coach
High School
Funding Source: Booster Club
Effective February 14, 2013 through
May 10, 2013
Stipend of \$2,000.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

D. Coaches – continued

3. Quesada, Antonio
Temporary Assistant Lacrosse Coach
High School
Funding Source: Booster Club
Effective February 14, 2013 through
May 10, 2013
Stipend of \$1,000.00
4. Bonilla, Benito
Temporary Assistant Track Coach
High School
Funding Source: General Fund – Athletics
Effective February 14, 2013 through
May 10, 2013
Stipend of \$1,220.00
5. Crump, Khary
Temporary Assistant Football Coach
High School – Playoffs
Funding Source: Booster Club
Effective November 4, 2012 through
November 16, 2012
Stipend of \$200.00
6. Crump, Tom
Temporary Assistant Football Coach
High School – Playoffs
Funding Source: Booster Club
Effective November 4, 2012 through
November 16, 2012
Stipend of \$200.00
7. Hardy, Ryan
Temporary Assistant Football Coach
High School – Playoffs
Funding Source: Booster Club
Effective November 4, 2012 through
November 16, 2012
Stipend of \$200.00
8. Haynes, Reggie
Temporary Assistant Football Coach
High School – Playoffs
Funding Source: Booster Club
Effective November 4, 2012 through
November 16, 2012
Stipend of \$250.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

D. Coaches – continued

9. Huezo, Derrick
Temporary Assistant Football Coach
High School – Playoffs
Funding Source: Booster Club
Effective November 4, 2012 through
November 16, 2012
Stipend of \$300.00

10. Sanchez, Jessy
Temporary Assistant Football Coach
High School – Playoffs
Funding Source: Booster Club
Effective November 4, 2012 through
November 16, 2012
Stipend of \$250.00

11. Thomas, Anthony
Temporary Assistant Football Coach
High School – Playoffs
Funding Source: Booster Club
Effective November 4, 2012 through
November 16, 2012
Stipend of \$200.00

12. Wilson, Aki
Temporary Assistant Football Coach
High School – Playoffs
Funding Source: Booster Club
Effective November 4, 2012 through
November 16, 2012
Stipend of \$300.00

E. Noon Duty Supervisors

1. Escobar, Melissa
Temporary Noon Duty Supervisors
La Ballona – Hourly, as needed
Funding Source: General Fund
Effective January 23, 2013 through
June 21, 2013
Total Cost: \$9.25 per hour, as needed

2. Chavarria, Miranda
Temporary Noon Duty Supervisors
Farragut – Hourly, as needed
Funding Source: General Fund
Effective January 29, 2013 through
June 21, 2013
Total Cost: \$9.25 per hour, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 6

I. Authorization, Approval & Ratification of Employment – continued

E. Noon Duty Supervisors – continued

3. Forgens, Jessica
Temporary Noon Duty Supervisors
Farragut – Hourly, as needed
Funding Source: General Fund
Effective January 29, 2013 through
June 21, 2013
Total Cost: \$9.25 per hour, as needed

F. Stipend Assignments

1. Mulder, Michael
Temporary Musical Accompanist
High School – AVPA
Funding Source: General Fund
Effective December 3, 2012 through
March 22, 2013
Stipend of \$2,278.00
2. Najafi, Sohail
Temporary Musical Assistant Director
High School – AVPA
Funding Source: General Fund
Effective December 3, 2012 through
March 22, 2013
Stipend of \$2,616.00
3. Dordoni, Alicia
Temporary Avid Tutor
Middle School
Not to exceed 4 hours per week
Funding Source: Panther Partners
Effective January 9, 2013 through
June 19, 2013
Stipend of \$14.00 per hour
Total Cost: \$1,232.00

G. Student Helpers

1. Stern, Danielle
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective January 17, 2013
Hourly, as needed – \$8.00 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 7

I. Authorization, Approval & Ratification of Employment – continued

G. Student Helpers – continued

2. Love, Sidney Parker Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective January 28, 2013
Hourly, as needed – \$8.00 per hour

II. Authorization, Approval & Ratification of Change of Assignments

1. Tijero, Jacqueline From: Accounting Technician
To: Accounting Technician/Bilingual
District Office – Business Services
8 hours per day, 12 months per year
Funding Source: General Fund
Effective February 1, 2013
Range 30 – \$4,447.44 per month
Total Increase in Cost: \$3,953.28
2. Gomez, Maria From: Personnel Technician
To: Personnel Technician/Bilingual
District Office – Human Resources
8 hours per day, 12 months per year
Funding Source: General Fund
Effective February 1, 2013
Range 30 – \$4,561.92 per month
Total Increase in Cost: \$4,055.04

III. Authorization, Approval & Ratification of Resignations

1. Redwine, Jarvis Temporary Coach
High School
Personal
Effective January 31, 2013
2. Andrade, Joel Computer Technician
District Office – Information Technology
8 hours per day, 12 months per year
Accepted position outside of District
Effective February 15, 2013
Range 30 – \$3,731.00 per month

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 8

IV. Authorization, Approval & Ratification of Rescission to Item Previously Approved on Board Report #9; 01/22/13

1. Gerloff-Burne, Nancy

Rescind – Did not begin assignment
Temporary After-School Instructor
Middle School – Panther Partners Program
Not to exceed 2 hours per week
Funding Source: CCMS Panther Partners
Effective January 14, 2013 through
March 22, 2013
Stipend of \$35.00 per hour
Total Cost: \$700.00

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 10

Moved by:
Vote:

Seconded by:

BOARD REPORT

2/12/13

10.1

10.1 Spotlight on Education – Farragut Elementary School

Christine Collins, Interim Principal, will share some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for Farragut Elementary School.

BOARD REPORT

2/12/13

1.0

1.0 Approval of the Report of the Treasurer-Controller

The treasurer of the Culver City School Facilities Financing Authority (CCSFFA) will present the Authority's Financial Report for the period ending June 30, 2012.

RECOMMENDED MOTION:

That the Board of Directors of Culver City School Facilities Financing Authority approve the Financial Report for the period ending June 30, 2012 as presented.

Moved by:

Seconded by:

Vote:

**CULVER CITY SCHOOL FACILITIES FINANCING AUTHORITY
JOINT POWERS AGENCY**

BALANCE SHEET

JULY 1, 2011 to JUNE 30, 2012

ASSETS

CASH

Bond Escrow	\$ 34,710,983.75
Project Fund	\$ 3,598,193.49
Cash	<u>\$ 37,085.74</u>
Total Assets:	\$ 38,346,262.98

LIABILITIES

PAYABLES

Bond Obligation	<u>\$ 34,700,000.00</u>
Total Liabilities:	\$ 34,700,000.00

TOTAL NET ASSETS **\$ 3,646,262.98**

BOARD REPORT

2/12/13

14.1a

14.1a Waiver of Board Bylaw 9320, Meetings and Schedule of Proposed Meeting Dates

Board Bylaw 9320 states that the Board of Education shall hold two public board meetings each month unless a change in the schedule is stipulated at a regularly scheduled Board Meeting.

It is the intent of the Board of Education to cancel the public meeting scheduled for March 26, 2013. Accordingly, the Board of Education must take action to waive its rules in order to cancel its regularly scheduled public Board meeting on March 26, 2013.

RECOMMENDED MOTION: That the Board of Education waive Bylaws of the Board 9320, Meetings, for the purpose of cancelling the regularly scheduled meeting of March 26, 2013.

Moved by:

Seconded by:

Vote:

BOARD REPORT

14.1b Appointment for the City of Culver City Financial Advisory Committee

The City Council has created a new Finance Advisory Committee comprised of up to nine members. Of these nine members, up to three members are residents of Culver City, up to three members represent the Culver City business community, up to two members are representatives of the City's labor groups, and up to one member is nominated by the Culver City Unified School District. Board Members discussed nominees at the January 22, 2013 Board Meeting.

RECOMMENDED MOTION: That the Governing Board appoints Mike Reynolds, Assistant Superintendent of Business Services, to represent Culver City Unified School District on the City of Culver City Financial Advisory Committee.

Moved by:

Seconded by:

Vote:

BOARD REPORT

2/12/13
14.2a

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #02-12-13

Under AR 5144.1(s) a student may have an alternative to an expulsion hearing. A stipulated expulsion is a proposed recommendation to expel presented to the Board of Education that bypasses the hearing process based on agreement of the district and parent/guardian.

All of the following must occur for a stipulated expulsion to be considered:

- a) the facts leading to the recommendation to expel are not disputed, and
- b) the principal and Superintendent's designee believe it is in the best interest of the student, and
- c) parent/guardian and principal agree that it is unnecessary to convene an administrative hearing panel to make a recommendation to the Board to expel, and
- d) the parent/guardian voluntarily agrees to a proposed expulsion order that will be presented to the Board of Education for action.

District Administration recommends that Case #02-12-13, a 12th grade student at Culver Park High School, be expelled from the Culver City Unified School District. The student will be expelled under the terms and conditions of a stipulated expulsion that will remain in effect through June 21, 2013.

RECOMMENDED MOTION: That the Board approve the stipulated expulsion of Case #02-12-13 through June 21, 2013.

Moved by:

Seconded by:

Vote:

14.3a Approval of Audit Services Contract

An annual audit is required of all school districts pursuant to Education Code (EC) Sections 41020 through 41020.8. The selection of the audit firm and contracts for the 2012-2013 fiscal year must be filed with the Los Angeles County Superintendent of Schools no later than April 1, 2013.

As the current audit contract has expired, Administration is recommending approval of a one-year contract with a provision for a two-year extension with the firm, Christy White Associates.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District approve the one year contract for 2012-13 audit services with a two-year extension, with the firm of Christy Whites Associates.

Moved by:

Seconded by:

Vote:

christywhite
A PROFESSIONAL
ACCOUNTANCY CORPORATION *associates*

January 30, 2013

Culver City Unified School District
4034 Irving Place
Culver City, CA 90232

Christy White, CPA

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Heather Daud

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Licensed by the California
State Board of Accountancy

We are pleased to confirm our understanding of the services we are to provide Culver City Unified School District for the fiscal years ending June 30, 2013, 2014, and 2015. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements, of Culver City Unified School District as of and for the fiscal years ending June 30, 2013, 2014, and 2015. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Culver City Unified School District's basic financial statements. As part of our engagement, we will apply certain limited procedures to Culver City Unified School District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion & Analysis.
2. Budgetary Comparison Schedule.
3. Schedule of Funding Progress.

We have also been engaged to report on supplementary information other than RSI that accompanies Culver City Unified School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards.
2. Other schedules and/or information as required by the State Controller's Office.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on-

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe (1) the scope of testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, (2) the scope of testing internal control over compliance for major programs and major program compliance and the result of that testing and to provide an opinion on compliance but not to provide an opinion on the effectiveness of internal control over compliance, and (3) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance and OMB Circular A-133 in considering internal control over compliance and major program compliance. The paragraph will also state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with generally accepted auditing standards established by the Auditing Standards Board (United States); the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of OMB Circular A-133; and *Standards and Procedures for Audits of California K-12 Local Educational Agencies*, published by the Education Audit Appeals Panel, and will include tests of accounting records, a determination of major program(s) in accordance with Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements, the Single Audit compliance opinions, or the State compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will prepare a draft of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any non-audit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Culver City Unified School District and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud, or illegal acts affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others.

In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

You are responsible for preparation of the schedule of expenditures of federal awards in conformity with OMB Circular A-133. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with OMB Circular A-133; (2) that you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with OMB Circular A-133; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on the organization's website, you understand that electronic sites are a means to distribute information, and therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of the inventories, and direct confirmation of certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of the controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Culver City Unified School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Culver City Unified School District's major programs. The purpose of those procedures will be to express an opinion on Culver City Unified School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Audit Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate section of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Christy White Associates and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the State Controller's Office or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Christy White Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release or for any additional period requested by the State Controller's Office. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit as soon as possible and to issue our reports no later than December 15. The maximum annual fee for auditing services under the terms of this agreement shall not exceed the following agreed upon amounts:

Fiscal Year Ending	Total Maximum Audit Fees
June 30, 2013	\$ 37,645
June 30, 2014	\$ 38,020
June 30, 2015	\$ 38,400

The maximum annual fee for auditing services shall not exceed the above amounts, with the exception that any auditing services provided for (1) significant changes in District audit requirements as stated in *Government Auditing Standards* or the Audit Guide issued by the Education Audit Appeals Panel, or (2) any changes in the number of funds or accounts maintained by the District during the period under this agreement, shall be in addition to the above maximum fee

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. In accordance with Education Code Section 14505 as amended, ten percent (10%) of the audit fee shall be withheld pending certification of the audit report by the Office of the State Controller and fifty percent (50%) of the audit fee shall be withheld for any subsequent year of a multi-year contract if the prior year's audit report was not certified as conforming to the reporting provisions of the Audit Guide.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation under Rules for Professional Accounting and Related Services Disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The first period to be audited shall be for the fiscal year ending June 30, 2013, and is subject to extension for up to two additional fiscal years, if agreeable to the auditors and the District. The agreement may be cancelled annually if notified by the client or auditor by February 15 of each year. Additional extensions beyond 2015 may be secured on a year by year basis, subject to the agreement of the District and the auditor.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2011 peer review report accompanies this letter.

Christy White Associates has a non-licensee owner who may provide client services in your contract under the supervision of licensed owner.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Michael Ash, CPA
Partner
Christy White Associates

RESPONSE:

This letter correctly sets forth the understanding of Culver City Unified School District.

Signature

Title

Date

14.3b Authorization for the District to Interview and Select an Election Consultant

As we begin to proceed with our needs assessment for identifying areas necessary for improving the quality, functionality, serviceability, and appearance of all aspects of our facilities, we need to conduct a concurrent feasibility study to determine the level of support within our community for providing the funds necessary to implement the identified necessary improvements by engaging the services of a qualified election consultant to be identified by means of a comprehensive, formal interview and selection process.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District authorize staff to initiate an interview and selection process for the purpose of choosing a qualified election consultant to assist the District in determining the feasibility of placing a local general obligation bond measure on a future ballot to address our District's many facilities issues.

Moved by:

Seconded by:

Vote:

BOARD REPORT

14.4a Approval is Recommended for the 2013/2014 School Year Calendar

Submitted herewith is the proposed 2013/2014 School Year Calendar. The original draft of the proposed calendar was developed by the Calendar Committee, which was comprised of representatives from the Culver City Federation of Teachers (CCFT), the Association of Classified Employees (ACE) and the Management Association of Culver City Schools (MACCS). This final draft is now presented for Board consideration and adoption with the following understanding:

- The calendar for 2013/2014 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The proposed calendar, including teacher work days, is subject to change via the negotiation process.
- The staff development days on the proposed calendar are subject to negotiations.

RECOMMENDED MOTION: That the proposed 2013/2014 School Year Calendar be approved as presented.

Moved by:

Seconded by:

Vote:

MEMORANDUM OF AGREEMENT
January 30, 2013

This Memorandum of Agreement regarding the 2013-2014 school year calendar is entered into by the Culver City Federation of Teachers (CCFT) and the Culver City Unified School District (District) on the 30th day of January, 2013. The parties agree to the following:

The attached 2013-2014 school year calendar will be presented to the Culver City Unified Board of Education for approval at its regular meeting on Tuesday, February 12, 2013 with the following understanding:

- The calendar for 2013-2014 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The staff development days on the proposed calendar are subject to negotiations.



FOR CCFT



FOR THE DISTRICT

1/30/13
DATE

1/30/13
DATE

MEMORANDUM OF AGREEMENT
January 30, 2013

This Memorandum of Agreement regarding the 2013-2014 school year calendar is entered into by the Association of Classified Employees- Culver City (ACE) and the Culver City Unified School District (District) on the 30th day of January, 2013. The parties agree to the following:

The attached 2013-2014 school year calendar will be presented to the Culver City Unified Board of Education for approval at its regular meeting on Tuesday, February 12, 2013 with the following understanding:

- The calendar for 2013-2014 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The staff development days on the proposed calendar are subject to negotiations.



FOR ACE

1/30/13
DATE



FOR THE DISTRICT

1/30/13
DATE

BOARD REPORT

14.4b Approval is Recommended for the 2014/2015 School Year Calendar

Submitted herewith is the proposed 2014/2015 School Year Calendar. The original draft of the proposed calendar was developed by the Calendar Committee, which was comprised of representatives from the Culver City Federation of Teachers (CCFT), the Association of Classified Employees (ACE) and the Management Association of Culver City Schools (MACCS). This final draft is now presented for Board consideration and adoption with the following understanding:

- The calendar for 2014/2015 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The proposed calendar, including teacher work days, is subject to change via the negotiation process.
- The staff development days on the proposed calendar are subject to negotiations.

RECOMMENDED MOTION: That the proposed 2014/2015 School Year Calendar be approved as presented.

Moved by:

Seconded by:

Vote:

MEMORANDUM OF AGREEMENT
January 30, 2013

This Memorandum of Agreement regarding the 2014-2015 school year calendar is entered into by the Culver City Federation of Teachers (CCFT) and the Culver City Unified School District (District) on the 30th day of January, 2013. The parties agree to the following:

The attached 2014-2015 school year calendar will be presented to the Culver City Unified Board of Education for approval at its regular meeting on Tuesday, February 12, 2013 with the following understanding:

- The calendar for 2014-2015 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The staff development days on the proposed calendar are subject to negotiations.



FOR CCFT



FOR THE DISTRICT

1/30/13

DATE

1/30/13

DATE

MEMORANDUM OF AGREEMENT
January 30, 2013

This Memorandum of Agreement regarding the 2014-2015 school year calendar is entered into by the Association of Classified Employees- Culver City (ACE) and the Culver City Unified School District (District) on the 30th day of January, 2013. The parties agree to the following:

The attached 2014-2015 school year calendar will be presented to the Culver City Unified Board of Education for approval at its regular meeting on Tuesday, February 12, 2013 with the following understanding:

- The calendar for 2014-2015 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The staff development days on the proposed calendar are subject to negotiations.


FOR ACE


FOR THE DISTRICT

1/30/13
DATE

1/30/13
DATE

Culver City Unified School District School Year Calendar 2014/2015

Legal Holiday Per Education Code Section 37229	First Week					Second Week					Third Week					Fourth Week					Days Taught	Legal Holiday	Local Holiday								
	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri											
90 = Days Taught Semester 1 90 = Days Taught Semester 2 180 = Instructional Days 184 = Veteran Teacher Days 185 = New Teacher Days																					0	0	0								
First School Month	July	28	29	30	31	Aug	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	0	0	0
Second School Month	(25)	26	27	28	29	Sep*	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	19	1	0
Third School Month	22	23	24	25	26	Oct.	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	0	0
Fourth School Month	20	21	22	23	24	Nov	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	1	0
Fifth School Month	17	18	19	20	21	Dec	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	17	1	2	
Sixth School Month	15	16	17	18	19	Jan.*	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	10	2	8	
Seventh School Month	12	13	14	15	16	Feb	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	18	1	0	
Eighth School Month	9	10	11	12	13	Mar	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	18	2	0		
Ninth School Month	6	7	8	9	10	Apr	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	20	0	0		
Tenth School Month	4	5	6	7	8	May	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	19	1	0		
Eleventh School Month	1	2	3	4	5	Jun	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	10	0	0		
																				Totals					180	9	20				

*Legal Holiday Per Education Code Section 37229	Date in 2014-2015	Day of Week 2014-2015	X Local Holiday Per Education Code Section 37220 (13) & Recesses		Office of Child Development is closed legal & classified holidays.		Elementary Trimesters 3 Elementary Parent Conference Minimum Days		ADA - Dates		New Teacher Orientation										
			Local Recess	Winter Recess	Spring Recess	Classified Employee Holidays	Elementary Trimesters	Parent Conference Dates	Target Parent Conference Dates	ADA - Dates	Fee Based Trimesters	Winter	Spring								
Independence Day	July 4	Friday		Dec. 22, 2014 - Jan. 2, 2015	March 23 - April 3, 2015	Nov. 26, 2014 Nov. 28, 2014 Dec. 24, 2014 Dec. 26, 2014 (Admin Day)	Nov. 21, 2014 March 6, 2015 June 12, 2015	Dec. 8, 9, 11, 12, 15, 16, 2014	Sept. 8 - Dec. 12, 2014 Jan. 5 - March 20, 2015 April 6 - June 19, 2015	Sept. 8 - June 19, 2015	Sept. 8 - Dec. 12, 2014 Jan. 5 - March 20, 2015 April 6 - June 19, 2015	Aug. 19, 2014 Aug. 20, 21, 22, 2014 Jan. 20, 2015									
Labor Day	Sep. 1	Monday																			
Veterans Day (Observed)	Nov. 11	Monday																			
Thanksgiving	Nov. 27	Thursday																			
Christmas Day	Dec. 25	Thursday																			
New Year's Day	Jan. 1	Thursday																			
Dr. King Day	Jan. 19	Monday																			
Lincoln's Day (observed)	Feb. 9	Monday																			
Washington Day (Observed)	Feb. 16	Monday																			
Memorial Day	May 25	Monday																			
												Other		Teacher Work Day (Non-Pupil Day)		Instruction Begins:		School Ends:		Summer School Remediation	
												End of semester Begin/End of School Legal Holiday Non-Pupil Day		September 8 - June 19, 2015		Fall: Sept. 8 - Dec. 12, 2014 Winter: Jan. 5 - March 20, 2015 Spring: April 6 - June 19, 2015		August 25, 2014 June 12, 2015		August 25, 2014 June 16-July 23, 2015 Extended Year: June 16-July 16, 2015	

BOARD REPORT

14.4c Approval is Recommended for Resolution #9-2012/2013, Catastrophic Leave for Classified Employee (Elementary School Secretary)

Culver City Unified School District Catastrophic Leave procedures allow, by resolution of the Governing Board, a classified employee who is suffering from a catastrophic illness or injury and meets the Catastrophic Leave requirements to request that the District establish a bank of donated sick leave days for them. Anissa McCullen, Elementary School Secretary at Linwood Howe Elementary School, has requested such a leave.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #9-2012/2013 for a Catastrophic Leave for a Classified Employee be approved as presented.

Moved:

Seconded by:

Vote: